



## CLASS TEACHER (MPS)

## JOB DESCRIPTION

<b>Job Title</b>	Class Teacher
<b>TLR Allowance</b>	None
<b>Responsible to</b>	Headteacher, Deputy Head, Phase Leader
<b>Lined managed by</b>	Phase Leader
<b>Main Responsibilities</b>	
<ol style="list-style-type: none"> <li>1. To carry out the duties of a school teacher as set out in 2015 School Teachers' Pay and Conditions Document.</li> <li>2. To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to lead a designated curriculum area as appropriate.</li> <li>3. To monitor and support the overall progress and development of pupils as a teacher.</li> <li>4. To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.</li> <li>5. To contribute to raising standards of pupil attainment.</li> <li>6. To share and support the school's responsibility to provide and monitor opportunities for personal growth and enjoyment.</li> </ol>	
<b>Duties &amp; Responsibilities specific to the post</b>	
<ol style="list-style-type: none"> <li>1. To assist in the development of appropriate syllabuses, resources, scheme of work, marking policies and teaching strategies in both the curriculum area and phase.</li> <li>2. To contribute to the achievement of the school's development plan and its implementation.</li> <li>3. To plan and prepare lessons.</li> <li>4. To contribute to the whole school's planning activities.</li> </ol>	
<b>Generic Duties and Responsibilities</b>	
<p>To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay &amp; Conditions Document. In addition the post is subject to compliance with:</p> <ol style="list-style-type: none"> <li>1. School &amp; Academy Trust policies and guidelines on the curriculum and school organisation.</li> <li>2. County Policies.</li> <li>3. National Professional Standards for Teachers.</li> <li>4. The Conditions of Service for School Teachers in England &amp; Wales and locally agreed conditions of employment.</li> <li>5. Common core of skills and knowledge for the children's workforce.</li> <li>6. All staff have a responsibility for providing and safeguarding the welfare of children and young persons s/he is responsible for or comes into contact with.</li> </ol>	



# Christ Church & St Peter's CE Primary School

'Aiming High & Caring for Everyone'

## Team Working, to:

1. Demonstrate a high quality of teaching, learning and assessment.
2. Work with colleagues to create a stimulating learning environment for teaching and learning.
3. Participate in relevant meetings / professional development opportunities at school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies.
4. Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice.
5. Ensure that Teaching Assistants working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
6. Take part as required in the review, development and management of the activities relating to the curriculum and pastoral functions of the school as it grows.

## Fulfil Wider Professional Responsibilities, to:

1. Work collaboratively with others to develop effective professional relationships
2. Deploy support staff effectively as appropriate
3. Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems
4. Communicate and co-operate with relevant external bodies
5. Make a positive contribution to the wider life and ethos of Christ Church & St Peter's CE Primary School

## Administration, to:

1. Register the attendance of and supervise learners, before, during and at after-school sessions as appropriate
2. Participate in and carry out any administrative and organisational tasks as required

## Professional Development

1. Regularly review the effectiveness of your teaching and assessment procedures and their impact on pupils' progress, attainment and well-being
2. Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as a result of your appraisal

## Other

1. To have professional regard for the ethos, policies and procedures of Christ Church & St Peter's CE Primary School and maintain high standards in your own attendance and punctuality



# Christ Church & St Peter's CE Primary School

'Aiming High & Caring for Everyone'

This job description will be reviewed annually as part of the performance management review process, or more frequently if necessary. It may be amended at any time after consultation with the Head Teacher and post holder.

Signed:

Date:



## CLASS TEACHER (MPS)

## PERSON SPECIFICATION

	Essential	Desirable	How Assessed
<b>Qualifications</b>			
Qualified Teacher Status	✓		App / Certs
Postgraduate level qualification		✓	App / Certs
Registration with Teacher Regulator Agency	✓		App / Certs
<b>Experience</b>			
Successful experience of teaching across Key Stage 1 & 2	✓		App / Ref
Successful experience in leading one or more subject areas	✓		
<b>Professional Development</b>			
Evidence of continuing professional development relating to the curriculum / teaching and learning	✓		App /Certs
Experience of working with other schools /organisations /agencies		✓	App / Ref
Experience of leading / coordinating professional development opportunities		✓	App / Ref
<b>Teaching &amp; Learning</b>			
A good understanding of the National Curriculum	✓		App/Int/Obs
Knowledge and experience of a range of successful teaching and learning strategies to meet the needs of all pupils	✓		App/Int/Obs
A secure understanding of assessment strategies and the use of assessment to inform the next stages of learning	✓		App/Int/Obs
Experience of effective monitoring and evaluation of teaching and learning	✓		App / Int



# Christ Church & St Peter's CE Primary School

'Aiming High & Caring for Everyone'

Good knowledge of statutory requirements relating to the curriculum and assessment	✓		App / Int
Successful experience in the teaching and learning of children where English is a second language		✓	App / Int
Knowledge of SEN & EHC Plans		✓	App / Int
Able to demonstrate an awareness of a variety of children's needs.	✓		Int / Obs
Participation in extra curricular activities		✓	App / Int
<b>Skills, Qualities and Abilities</b>			
A belief that all children are at the centre of all we do	✓		App / Int
High quality teaching skills	✓		App/Int/Obs
Able to be sensitive and thoughtful to children's needs	✓		Int/Obs
High expectations of pupil's learning and attainment	✓		Int/Obs
Experience of successfully working in a team	✓		App/Int/Ref
Ability to build and maintain good relationships	✓		Int/Ref
Good communication skills	✓		Int/Obs
Resilient and self-motivated	✓		Int
Ability to remain calm and positive when working under pressure		✓	Int/Obs/Ref
Ability to organize work, prioritise tasks, make decisions and manage time effectively		✓	Obs /Ref
Willing and enthusiastic to work in partnership with parents	✓		App / Int



# Christ Church & St Peter's CE Primary School

'Aiming High & Caring for Everyone'

General / Special Requirements			
Good health & attendance record	✓		Ref
An understanding of, and commitment to, Equal Opportunities, and the ability to apply this to strategic work and day to day situations	✓		App / Int
Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the provisions of the Disability Discrimination Act (1995)	✓		Med

App = Application Form

Int = Interview

Certs = Certificates

Obs – Observation

Ref = References

Med = Health Questionnaire / Fitness to work